



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Academic year 2024/2025

Call for applications for the Master's degree programme in

Tourism Economics and Management

(Ordinamento D.M. 270, class LM-56, code 5910)

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Information regarding the processing of personal data is available at

<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.

The Italian language version of the act prot. n. 242/2024 is prevailing with regard to the exact interpretation of the rules contained within, also in case of potential disputes.

Brief overview of the degree programme and study grants

The International Master/ second Cycle Degree in Tourism Economics and Management is a 2-year programme. TEaM prepares managers and professionals that are able to tackle the global challenges of contemporary tourism: being, at the same time, engine for economic growth, key-player of sustainable development, and promoter of the cultural heritage.

RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below. Candidates that are not admitted may not apply for other intakes.

INTAKE 1

STEPS	DATES
1. Applications open	February 2024
2. Applications deadline	14/03/2024 at 12.00pm CET
3. Results are made available	From 04/04/2024
4. Opening Enrolment procedures	From 08/04/2024

INTAKE 2

STEPS	DATES
1. Applications open	01/04/2024
2. Applications deadline	27/06/2024 at 12.00pm CET
3. Results are made available	From 11/07/2024
4. Opening Enrolment procedures	From 15/07/2023

INTAKE 3 (reserved to EU candidates)

STEPS	DATES
1. Applications open	01/07/2024
2. Applications close	29/08/2024 at 12.00pm CET
3. Results are made available	From 05/09/2024
4. Opening Enrolment procedures	From 05/09/2024

SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the second-cycle degree programme in Tourism Economics and Management candidates must:

- a) hold a first-cycle **ACADEMIC QUALIFICATION**, i.e., a three-year University degree or diploma or other suitable qualification obtained abroad.
Candidates who have not yet obtained a first-cycle qualification may also apply. The application procedures are outlined in Section 2 – HOW TO APPLY;
- b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) meet the **LANGUAGE REQUIREMENTS** and, specifically, proficiency in English equivalent to at least B2 level, to be demonstrated according to the procedures set out in section 1.1. Any other language requirements included in section 1.1 must also be met;
- d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

1.1- Curricular and language requirements

CURRICULAR REQUIREMENTS

A preliminary evaluation is open to the following degree classes, or other suitable qualification obtained abroad:

- a. ex Italian Ministerial Decree no. 270: L-18 Scienze dell'economia e della gestione aziendale/ Business studies; L-33 Scienze economiche/ Economics; L-15 Scienze turistiche / Tourism studies.
- b. ex. Italian Ministerial Decree no. 509/99: 17 Scienze dell'economia e della gestione aziendale/ Business Studies; 28 Scienze economiche/ Economics; 39 Scienze turistiche / Tourism Studies
- c. Previous four-year degree programme system: Degree qualification achieved in any Faculty of Economics or other qualification with the same legal value
- d. Three-year university degree: University degree achieved in any Faculty of Economics or other qualification with the same legal value.

Candidates with a different degree class from the above list and candidates with a foreign qualification can apply conditionally to the acquisition of 48 CFU/ECTS in the following subject areas (SSD):

- Area 01 – Maths and Stats Sciences: from MAT/01 to MAT/09, INF/01 INFORMATICA
- Area 02 – Physical sciences: from FIS/06 to FIS/08
- Area 03 – Chemical Sciences: from CHIM/08 to CHIM/12
- Area 05 – Biological Sciences: from BIO/01 to BIO/19
- Area 07 – Agriculture and Veterinary: AGR/01, AGR/05, AGR/10, AGR/15
- Area 08 – Civil engineering and Architecture: from ICAR/01 to ICAR/22
- Area 10 – Humanities, Philology and Art: from L-ANT/01 to L-ANT/10, from L-ART/01 to L-ART/08, from L-FIL-LET/01 to L-FIL-LET/15, from L-LIN/01 to L-LIN/21, from L-OR/01 to L-OR/23.
- Area 11 – History, Philosophy Pedagogy, Psychology Sciences: from M-STO/02 to M-STO/09, M-DEA/01, M-GGR/01, M-GGR/02, from M-FIL/01 to M-FIL/08, from M-PSI/01 to M-PSI/08.
- Area 12 – Law sciences: from IUS/01 to IUS/21

- Area 13 – Economics and Statistical Sciences: from SECS-P/01 to SECS-P/13, from SECS-S/01 SECS-S/06
- Area 14 – Social and Political Sciences: from SPS/01 to SPS/14

All candidates shall pass the evaluation process of the appointed Committee, to prove the above-mentioned curricular requirements, and the of personal knowledge and skills.

The evaluation process is based on the assessment of the CV and attached certificates.

LANGUAGE REQUIREMENTS

Admission to the programme is subject to proving English language skills, equivalent to level B2 (or higher) of the Common European Framework (CEFR).

The English language requirement may be satisfied through:

- submission of a suitable certificate. A list of recognized certificates is available on the web page: <https://corsi.unibo.it/2cycle/team/english-certificates> and listed here:

CERTIFICAZIONI – LINGUA INGLESE					
	A2	B1	B2	C1	C2
British Council; IDP; Cambridge Assessment English	IELTS* 2.5 – 3.0 – 3.5	IELTS* 4.0 – 4.5 – 5.0	IELTS* 5.5 – 6.0 – 6.5	IELTS* 7.0 – 7.5 – 8.0	IELTS* 8.5 – 9.0
Cambridge Assessment English	Key (KET) Merit Pass	Preliminary (PET) Merit Pass	First (FCE) Grade B Grade C	Advanced (CAE) Grade B Grade C	Proficiency (CPE) Grade A Grade B Grade C
		Key (KET) Distinction	Preliminary (PET) Distinction	First (FCE) Grade A	Advanced (CAE) Grade A
	Cambridge English Certificate Level A2 120 – 139	Cambridge English Certificate Level B1 140 – 159	Cambridge English Certificate Level B2 160 – 179	Cambridge English Certificate Level C1 180 – 199	
		Business Preliminary (BEC Preliminary)	Business Vantage (BEC Vantage)	Business Higher (BEC Higher)	
Cambridge Assessment International Education	IGCSE English as a Second Language [^] Grade F, G	IGCSE English as a Second Language [^] Grade D, E	IGCSE English as a Second Language [^] Grade A*, A, B, C		
		IGCSE First Language English [^] Grade F, G	IGCSE First Language English [^] Grade C, D, E	IGCSE First Language English [^] Grade A*, A, B	
Educational Testing Service (ETS)		TOEFL iBT 60 – 79	TOEFL iBT 80 – 99	TOEFL iBT 100 – 108	TOEFL iBT 109 – 120
Trinity College London	ISE 0	ISE I	ISE II	ISE III	ISE IV

* IELTS è riconosciuto sia nella versione *Academic* sia nella versione *General Training*.

[^] Per il riconoscimento degli IGCSE English as a Second Language e First Language English è necessario sostenere tutte le componenti (*reading, writing, listening, speaking*).

- University Language Centre certificate (i.e. CLA - University of Bologna)
- Successful completion of a Oxford Online Placement Test on the dates published in the calendar on the web page: <https://corsi.unibo.it/2cycle/team/language-requirements>

Candidates are exempted from the certificate in case of: graduates in an English taught programme; English mother tongue graduates; citizens/ residents in an Anglophone country; graduates in English language and literature and equivalent qualification.

1.2- Assessment of personal knowledge and skills

The evaluation of personal knowledge and skills for all candidates, also for applicants with Italian qualification, is in charge of the appointed Committee and it is based on the evaluation of CV and attached certificates listed in Section 2.

Evaluation criteria

The evaluation of personal knowledge and skills takes place in 2 steps and is based on the following criteria:

Step 1:

- a) Academic background/ Bachelor (duration of studies, quality of the previous Institution and overall final grade at previous Bachelor's level): max 70 points.

In case of final grade equal or higher than 95/110 for Italian qualification, equal or lower than B in the European grading scale for non-Italian qualifications, the academic background will be considered from 30 up to 50 points; in case of final grade equal and lower than 94/110 for Italian qualification, equal and higher than C in the European grading scale for non-Italian qualifications, the academic background will be evaluated 0 points.

Candidates evaluated with 40 or higher points in Step 1 will be admitted to the evaluation of Step 2.

Step 2:

- b) Coherence of the academic background with learning outcomes of the Second Cycle degree TEaM: max 10 points
- c) Professional experience in Tourism sector and any other relevant document stated in CV: max 20 points.

Minimum score (reached Step 1 + Step 2) to be eligible to admission and enrolment in the Second Cycle Degree TEaM: 60 points.

The evaluation of personal knowledge and skills takes place after RELEVANT DEADLINES stated above.

SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine (www.studenti.unibo.it), using your SPID username and password. The system will automatically retrieve your personal details and it will create your University credentials (name.surname@studio.unibo.it).

International students who do not have an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password which can be obtained by going to www.studenti.unibo.it and clicking on *Register* and then *International students registration*

2. **Click on** "APPLY FOR ADMISSION", select "SECOND-CYCLE DEGREE" and choose the programme named "Tourism Economics and Management";
3. **UPLOAD the required documents in PDF format:**

MANDATORY DOCUMENTS

- For students holding a qualification obtained outside the University of Bologna - A copy of the front and back of a **valid identity document**. If the identity document does not have an English translation, a copy of your passport must be attached.
- For students holding a qualification obtained outside the University of Bologna: self-certification regarding your first-cycle academic qualification with a list of completed exams (if obtained in Italy), or a copy of the qualification obtained abroad which enables access to second-cycle degree programmes in the country in which it was obtained. This must be submitted along with a Transcript of Records and a Diploma Supplement, where available, translated into Italian or English. If you have not yet obtained the aforementioned qualification, upload the list of completed exams or the Transcript of Records. Any qualification higher than Bachelor's level will be considered as optional and will not be considered for the evaluation of personal knowledge and skills valid for admission.
- Certificate attesting your English language proficiency as stated in section 1.2;
- CV with introduction/ statement of purpose in English, duly signed or digitally signed or the application will be invalid (to be used: "*CV template*" file here attached – Annex 1).
- **FILL IN THE DECLARATION SECTION AND THE DEGREE QUALIFICATION SECTION:**
DECLARATION SECTION In order to complete the admission procedure, it is also mandatory to fill in the declaration section in all its parts.

DEGREE QUALIFICATION SECTION

In order to complete the admission procedure, it is also mandatory to declare the possession of a valid degree qualification, indicating the full list of attended exams (curricular requirements in 1.1), final marks (with grading scale) and the respective scientific disciplinary sectors obtained, (48 university credits in 1.1).

Based on the condition at the time of registration for the selection, candidates must follow the instructions below:

- **candidates graduated from the University of Bologna:** if the qualifications obtained at the University of Bologna is confirmed, it is automatically proposed by the system and it is not necessary to enter any other career information.
- **candidates currently enrolled at the University of Bologna** (graduating students): if confirmed, the qualification attending at the University of Bologna, it is automatically proposed by the system and it is not necessary to enter any other career information. For the purposes of assessing the necessary requirements, the courses recorded by the deadline for enrollment in the selection for which they are competing will be considered.
- **candidates from another Italian university:** during the online application process it is necessary to indicate the University Degree achieved/attending indicating the list of exams obtained with related SSD (SETTORE SCIENTIFICO DISCIPLINARE) within the Call for Application. The application can be updated up to the deadline for the submission of the application form.
- **candidates who have obtained a University degree achieved abroad** (outside Italy): during the online application process it is mandatory to indicate the University Degree achieved. It will be necessary to insert the list of all the exams obtained (specify: credits, if provided; grade and

grading scale) during the previously indicated qualification. The system can be updated up to the selection deadline.

OPTIONAL DOCUMENTS

- Copy of a valid residence permit, if already held.
- Adaptation request form for students with disabilities (*only for programmes that entail meetings or exams*). Further information is available at <http://www.studentidisabili.unibo.it/servizi-agli-studenti/richiesta-di-adattamenti-per-le-prove-di-ammissione>.

The Admission Board will only assess documents uploaded through the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission.

Documents must not be sent by post or email to administrative offices.

Students who are about to graduate can also apply. They will be admitted to the degree programme on the condition that they obtain their undergraduate degree by and no later than the date established by the Academic Bodies. Candidates who do not meet this requirement will be excluded.

SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

Member of the Admission Board: Paolo Figini, Anna Cicchetti, Massimo Giovanardi.

Alternative members: professors delivering classes in the first year of the degree programme.

Candidates will be notified about admission to the degree programme via Studenti Online (www.studenti.unibo.it), starting from the date indicated under step 3 in the above intake calendar.

Candidates that are not admitted may not apply for other intakes.

SECTION 4 – ENROLMENT

If you are admitted to the degree programme, you will be able to enroll starting from the date indicated under step 4 in the above intake calendar. To enroll, you should complete the following steps.

1. **Log on** to Studenti OnLine (www.studenti.unibo.it) entering the username and password obtained when submitting your application.
2. **Select "Enrolment"**, then select "Second-cycle Degree", and then the degree programme "**Tourism Economics and Management**" and enter the required data, attaching a jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enroll and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.

3. **Pay the first instalment** following the instructions provided on Studenti Online (www.studenti.unibo.it).

After paying the enrolment fee, check the details of your enrolment application on Studenti OnLine (www.studenti.unibo.it) to verify your next steps and activate your career.

Your University career must be activated by the deadline set on a yearly basis by the Academic Bodies, otherwise your enrolment will be cancelled.

4.1 - Particular cases

- **If you have a conditional offer**, you must obtain your undergraduate degree no later than the date set by the Academic Bodies.

If you are a University of Bologna graduate, the IT system will automatically update the data concerning graduation after you obtain the qualification.

If you are graduating from a different institution, check your next steps on Studenti OnLine (www.studenti.unibo.it).

- **If you hold a certificate demonstrating recognized invalidity of at least 66% or a certificate complying with Law 104/92**, in order to benefit from the exemption detailed at www.unibo.it/it/servizi-e-opportunita/borse-di-studio-e-agevolazioni/esoneri-e-incentivi/esenzioni-per-studenti-portatori-di-handicap, upon enrolment you should send the certificate via email to the relevant [Student Administration Office](#).
- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the relevant [Student Administration Office](#) with a copy of your residence permit which confirms the EU-equivalent status.
- **If you hold an international qualification**, after completing the above steps, check the [required documentation](#) to enroll (extended link <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/iscriversi-corso-di-laurea-magistrale-con-titolo-estero>).

The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records, etc.) must be [translated and bear proof of authenticity when applicable](#).

Link esteso (<https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/traduzione-autenticita-e-valore-dei-titoli-di-studio-esteri>)

You will need to upload the documents concerning your international qualification on Studenti OnLine (www.studenti.unibo.it) in the section “Calls” by selecting “Matriculation for the 23_24 academic year - document upload for international students with foreign qualifications”.

When you arrive at the University of Bologna, you must make an appointment with the International Student Administration Office in Bologna or the Student Administration Office for your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad**, on top of the previous steps to complete, you must also pre-enroll on University and request an entry visa for study purposes. [Click here to learn how](#). – (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>)
- **If you want to apply for degree shortening based on previous studies**, check [here](#) how to proceed and verify the relevant deadlines (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>)
- **If you enrol and ask for transfer from a different University**, check the information on this [web page](#) (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>.)
- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso)** check [here](#) how to proceed (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>)
- **If you wish to apply for simultaneous enrolment in different courses**, check the requirements and necessary steps on [this web page](#) (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses>)

4.2- Tuition fees and benefits

The enrolment fees, net of the first instalment, for the 2024/2025 academic year and information on benefits and exemptions will be published on the University website on the page www.unibo.it/Tasse.

Remember that your fees will be calculated on a progressive scale based on a valid ISEE certificate only if submitted in accordance with the terms and procedures set out on the web page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees> If you do not submit your ISEE, you will have to pay the full tuition fees relevant to your degree programme.

Information on other benefits can be found on the University website on the page <https://www.unibo.it/en/services-and-opportunities/services-and-opportunities> . If you are interested in benefits related to the right to higher education, you can consult the relative call published by the Regional Authority for the Right to Higher Education on the website www.er-go.it.

4.3- Scholarships for newly enrolled students in academic year 2024/2025

In order to encourage the enrolment of students, the Department of Economics will award 4 scholarships for the academic 2024/2025, distributed as follows:

- 2 grant for EU and NON-EU students admitted in the first intake (intake A),
- 1 grant for EU and NON-EU students admitted in the second intake (intake B),
- 1 grant for EU and NON-EU students admitted in the third intake (intake C)

Each scholarship is granted for one academic year for the gross amount of € 5.000 (before tax).
Not assigned scholarships in one intake will be assigned in the following one.

4.3.1 Eligibility

The Grants are reserved to accepted applicants in ranking list with a minimum score of 70 points, who will be enrolled in the Second Cycle Degree in Tourism Economics and Management in the academic year 2024/2025.

4.3.2 Selection

The grants will be granted by the Admissions Board, based on the admission ranking. Only students who meet the eligibility requirements will be considered (see section “Eligibility”).

Grants will be assigned based on the admission ranking, starting with the first eligible student and going down to the second, third, and so on, considering all the students who have obtained at least 70 points out of 100 in the admission procedure. If one of the students fails to accept the grant and/or declines the grant, it will be granted to the student who comes next in the ranking list. In case of a tie (same admission points), the youngest applicant will get priority.

The ranking for the assignment of the grants is approved by a decree of the Director of the Department of Economics.

4.3.3 Acceptance/ Withdrawal

Students who are selected for the grant will be informed via e-mail at the address that they have been provide for the application procedure in the platform “StudentiOnline”. Within 10 days from the notification receipt about the assignment of the grant, the winner should write to this email address cdl.team@unibo.it and state that he/she accepts the grant at the terms stated in this procedure, without further conditions. Failure to accept the grant is tantamount to decline it.

Students who intend to decline the grant should send an e-mail to cdl.team@unibo.it

If a student declines the grant, it will be assigned to the following student in the selection ranking.

4.3.4 Payment

The payment of the scholarship is subject to the meeting of following conditions:

- Matriculation to the second cycle degree programme in Tourism Economics and Management – TEaM (the student should pay the first instalment of the tuition fees, bring his/her documents and have them approved, and finally collect the student’s badge);
- Fulfilment of the relevant forms concerning the payment (files to be received via email, together with notification about the assignment of the grant).

The payment will take place by one of the following methods:

- Bank wire transfer to an account in the name of the beneficiary with IBAN in the SEPA area;
- Bank wire transfer to a rechargeable card in the name of the beneficiary with IBAN code;
- Bank wire transfer to an account in the name of the beneficiary outside the SEPA area, with commissions fully borne by the beneficiary.

4.3.5 Incompatibility with other scholarships

The scholarship is compatible with other financial grants that may be/have been obtained by the beneficiary, unless incompatibility is stated for the other financial grants that the student may have been awarded. It is down to the beneficiary to check whether other scholarships are not compatible with the

grant awarded by the Department of Economics. In such a case, they should choose for one type of grant or the other.

SECTION 5 – CONTACTS

Student Administration Office/ Segreteria studenti Campus di Rimini

Email segrimini@unibo.it

Virtual help desk: <https://www.unibo.it/en/services-and-opportunities/online-services/virtual-helpdesks-a-new-service-to-video-chat-with-the-university-administration>

International Desk Campus Rimini

(for international students)

Email: campusrimini.internationaldesk@unibo.it

Help Desk Online

(for technical assistance on-line application (StudentiOnline))

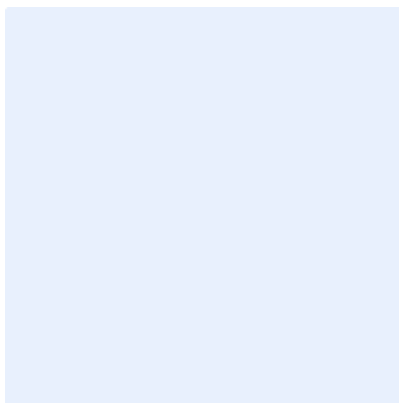
Email help.studentionline@unibo.it

Programme Coordinator

(for any request about application procedure)

Email: cdl.team@unibo.it

Europass Curriculum Vitae



Personal information

First name(s) / Surname(s)

Address(es)

Telephone(s)

E-mail

Nationality

Date of birth

Fare clic qui per immettere testo.

Fare clic qui per immettere testo.

Fare clic qui per immettere testo.

Fare clic qui per immettere testo.

Fare clic qui per immettere testo.

Fare clic qui per immettere testo.

Mobile: Fare clic qui per immettere testo.

How did you find out about this Degree Programme?

Scegliere un elemento.

Work experience

Add separate entries for each relevant position occupied, starting from the most recent.

Dates

Fare clic qui per immettere testo.

Occupation or position held

Fare clic qui per immettere testo.

Main activities and responsibilities

Fare clic qui per immettere testo.

Name and address of employer

Fare clic qui per immettere testo.

Type of business or sector

Fare clic qui per immettere testo.

Further Work experience

Add separate entries for each relevant position occupied, starting from the most recent.

Dates

Fare clic qui per immettere testo.

Occupation or position held

Fare clic qui per immettere testo.

Main activities and responsibilities

Fare clic qui per immettere testo.

Name and address of employer

Fare clic qui per immettere testo.

Type of business or sector

Fare clic qui per immettere testo.

Education

Add separate entries for each relevant course you have completed, starting from the most recent.

Dates

Fare clic qui per immettere testo.

Title of qualification awarded

Fare clic qui per immettere testo.

Principal subjects/occupational skills
covered

Fare clic qui per immettere testo.

Name and type of institution providing
education and training

Fare clic qui per immettere testo.

Further Education if applicable

Add separate entries for each relevant course you have completed, starting from the most recent.

Dates	Fare clic qui per immettere testo.
Title of qualification awarded	Fare clic qui per immettere testo.
Principal subjects/occupational skills covered	Fare clic qui per immettere testo.
Name and type of institution providing education and training	Fare clic qui per immettere testo.
Internship and training	Add separate entries for each relevant internship experience you have completed, starting from the most recent.
Dates	Fare clic qui per immettere testo.
Hosting organization	Fare clic qui per immettere testo.
Principal tasks covered	Fare clic qui per immettere testo.
Personal skills and competences	
Mother tongue(s)	Fare clic qui per immettere testo.
English language	Fare clic o toccare qui per immettere il testo. English language B2 level of the Council of Europe Common European Framework of Reference for Languages
Technical skills and competences	Fare clic qui per immettere testo.
Computer skills and competences	Fare clic qui per immettere testo.
Statement of Purpose	Fare clic qui per immettere testo.

The personal data collected will be treated in accordance with the principles and provisions of Legislative Decree no. 196/2003 regarding the protection of confidentiality and then only for the purpose of managing the competition procedure.

Date,

Signature

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